



Glasgow-based mental health charity Common Wheel is looking for more people to join its Board of Trustees

Role: Volunteer Member of the Board of Trustees

Website: www.commonwheel.org.uk

Location: Common Wheel's administrative base is at Campbell House, Gartnavel Royal Hospital, Glasgow
Trustee meetings are held monthly here.

Organisation profile

Our **vision** is that people with mental illness in Glasgow can live a meaningful and satisfying life and contribute to society.

Our **mission** is to improve mental wellbeing, increase skills and reduce isolation through the provision of supported, meaningful activities for people with mental illness and dementia.

Our **values** are Care, Equality, Positivity and Partnership

We currently provide four principal activities:

- Bicycle building, maintenance and repair at workshops in Maryhill and Bridgeton
- Participatory music, in a variety of settings
- Carnival art – creating art in all forms.
- Indoor climbing

We support people living in the local community, on hospital wards and in care homes. Over 500 people a year benefit from the work we do.

We will have an annual turnover of just under £300K and a permanent workforce of eight staff (two of whom are part-time), supported by volunteers and freelancers who help deliver our programmes.

Common Wheel | 77 Chapel Street, Glasgow G20 9BD REGISTERED ADDRESS

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| Scottish Charitable Incorporated Organisation | Charity No. SC031798

Who are we looking for?

This is a volunteer role to join the existing board of seven trustees, who currently draw from a range of backgrounds, both in public healthcare and private sector, with complimenting skills to support Common Wheel.

We are particularly keen to recruit people with skills in retail management, to help with our bicycle repair shops, PR or marketing backgrounds or human resources, to advise on and support our ongoing activities.

Other useful areas of skill or expertise that would add to the strengths of the existing board would be fundraising – especially community fundraising, or social work, or those with many Glasgow business connections, who might help us search for corporate partners.

We welcome expressions of interest from younger candidates, women, people from ethnic minority communities, and disabled people, as we recognise our board would benefit from a greater diversity of backgrounds and perspectives.

Knowledge or experience of the charity or community sector is desirable but not essential. Direct experience of the issues our charity seeks to address is also welcome but not essential.

Role profile

The Board of Trustees is responsible for:

- ensure that the organisation pursues its objectives as defined in its governing document, charity law and other relevant legislation
- strategic decision-making and guidance
- working in partnership with the Project Manager, helping them achieve the aims of the organisation

The responsibilities of charity trustees in Scotland are set out in detail at http://www.oscr.org.uk/media/2728/v10_guidance-and-good-practice-for-charity-trustees.pdf

Time commitment

Board meetings typically take place on a weekday at 6pm each month and last for approximately 2 hours.

In addition, Trustees have historically taken part in an annual strategy development meeting, either in the weekend or extended evening session.

Trustees are also invited to join one of the sub-committees (currently focused on our bike project) or occasional working groups to suit their skills. These groups meet as and when necessary, at times to suit the members.

Depending on their skills and interests, Trustees may also support the Project Manager or staff team from time to time on specific tasks or issues.

We're a small organisation depending on time from volunteers, so board members who like to occasionally roll up their sleeves to support are very welcomed!

Expenses

All reasonable out-of-pocket expenses will be reimbursed.

For more information or an informal chat, please contact

Sam Calvert (Chair of the board): hello@commonwheel.org.uk

or

Alison Somerville (Project Manager) alison@commonwheel.org.uk